



## **MANAGER OF REAL ESTATE**

### **(Competition 09-61)**

The City of Nanaimo is seeking a Manager of Real Estate. The incumbent will be responsible for managing the Land Division which offers a range of real estate and property negotiation services. The incumbent coordinates and provides a full range of property services for the City and ensures that all property transactions are completed in an effective and efficient manner in accordance with City policies and relevant statutes and are within City/Council deadlines and budget; supervises the selection of and works performed by professional consultants engaged in real estate services; supervises professional, technical and clerical workers engaged in property and negotiation services; conducts research and prepares Council reports on all land related issues and follows through and manages legal claims related to property issues including expropriation and trespass claims.

Applicants must have thorough knowledge of the Local Government Act, Land Title Act, Expropriation Act, Land Act, contract law and related statutes and regulations, specifically related to the sale, lease, disposal, conveyance, expropriation of real property and rights-of-way.

Completion of a Bachelor of Commerce degree in Urban Land Economics (4-5 years') or commensurate formal real estate and appraisal training providing eligibility for Appraisal Institute of Canada and for Real Estate Institute of BC designation or equivalent certifications.

A minimum of seven (7) years' related experience in real property appraisals, negotiation, administration, property management and building maintenance, or an equivalent combination of training and experience thereto.

This is an Excluded position within the City and a competitive salary and excellent benefit package are included.

*For detailed information on this position and for more information on our community, please visit our website at [www.nanaimo.ca](http://www.nanaimo.ca)*

Cover letter/Applications referencing the specific competition will be received **until 4:30 pm on Wednesday, October 28, 2009.**

Human Resources Department, City of Nanaimo  
455 Wallace Street, Nanaimo BC V9R 5J6  
Fax: (250) 755-4449  
Drop off in person: 238 Franklyn Street  
Email: [employment.opportunities@nanaimo.ca](mailto:employment.opportunities@nanaimo.ca)

*We thank all applicants for their interest, however, only those candidates selected for further consideration will be contacted.*